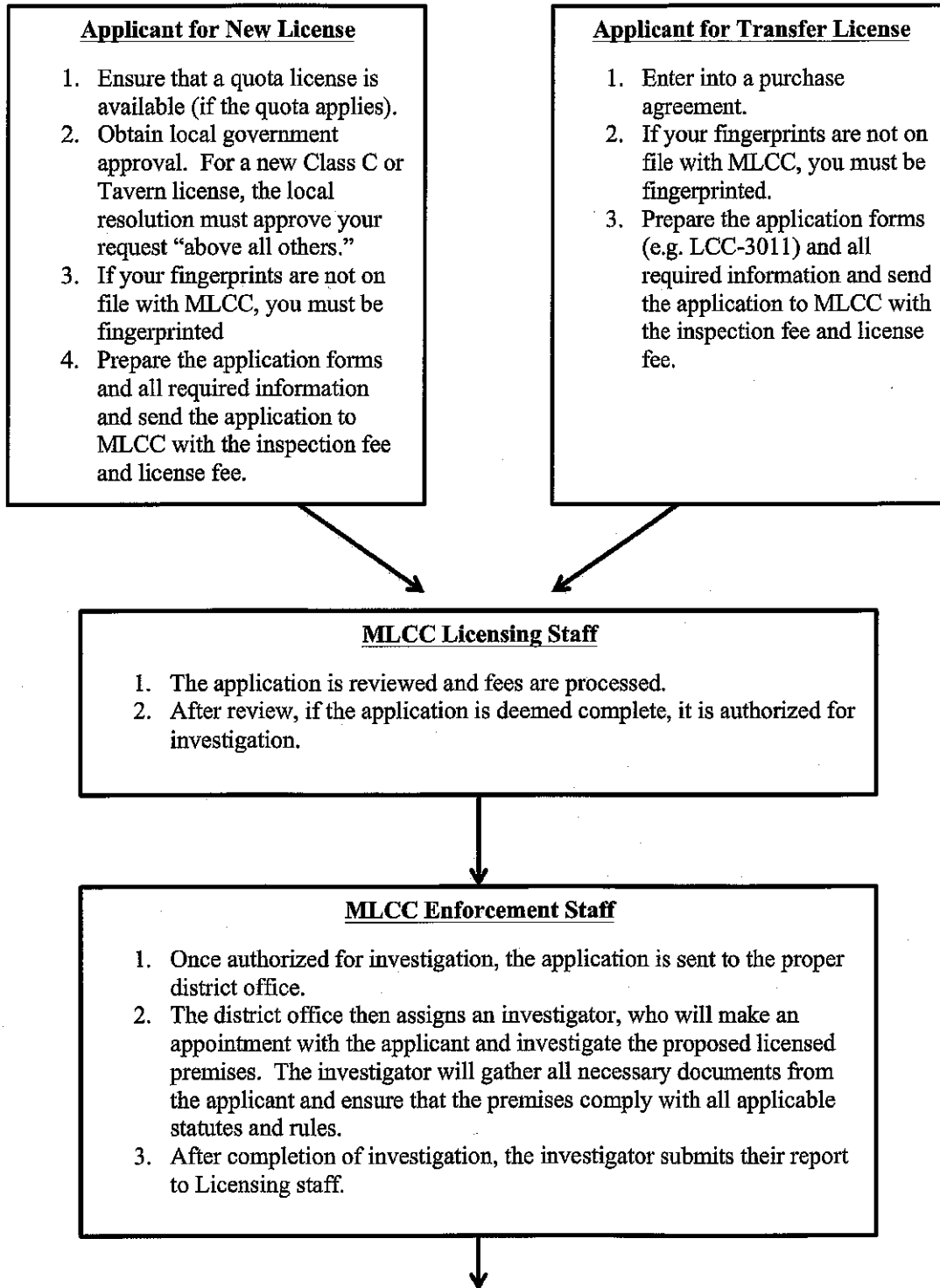


## The Application Process

\*NOTE: This very broad overview does not encompass all situations or license-types. This overview should not be deemed legal advice and is intended solely to give insight into the “typical” application process.



**MLCC Licensing Staff**

1. After receipt of the Investigation Report, Licensing staff will review the application file to ensure that the file contains all documents necessary for a Commission decision
2. The application request is then submitted to the Commission for consideration at a regularly scheduled licensing meeting.



**The Commission**

1. The Commission will review all information in the file and determine whether the request should be granted.
2. The Commission may approve or deny an application subject to certain actions being taken (e.g. a final inspection).
3. The Commission then advises Licensing of its decision.



**MLCC Licensing Staff**

1. Licensing advises the applicant of the Commission's decision.
2. If approved, Licensing requests any additional necessary documents. The license is issued after receipt of the documents.
3. If denied, Licensing advises applicant of basis for denial and right to an appeal.
4. If conditionally approved, Licensing advises applicant of additional requirements. The license is issued after the requirements are satisfied.



**Applicant**

1. If approved – Complete and return any requested closing documents.
2. If denied – Decide whether to accept denial or request an appeal hearing.
3. If conditionally approved – Provide additional information or proof of required inspections to MLCC licensing staff.